

Academic Policies and Procedures

Academic Status, Promotion and Graduation

COM Students

At the end of the academic year and as needed, KCUMB's Promotion and Graduation Committee evaluates student performance. Students are considered for promotion one academic year at a time. At any time, the University, by recommendation of the Promotion and Graduation Committee and/or the action of the administrative officers, reserves the right to place a student on conditional or stipulated status, suspend or dismiss a student who has failed to:

- Maintain acceptable standards of academic performance.
- Maintain acceptable ethical, moral, personal or professional conduct.
- Abide by the University's policies, rules and regulations.
- Fulfill legal or financial obligations to the University.
- Show professional promise, including mental and emotional fitness, commensurate with the expectations of a practicing physician.

COB Students

At the end of the academic year and as needed, the Promotion and Graduation Committee evaluates student performance. Students may be considered for graduation following completion of all academic requirements. At any time, the University, by recommendation of the Promotion and Graduation Committee and/or the action of the administrative officers, reserves the right to place a student on conditional or stipulated status, suspend or dismiss a student who has failed to:

- Pass all courses.
- Complete all graded courses with a cumulative grade point average (GPA) of 2.5 or higher after the first semester or 3.0 or higher after completion of all graded coursework.
- Maintain acceptable standards of academic performance.
- Maintain acceptable ethical, moral, personal or professional conduct.
- Abide by the University's policies, rules and regulations.
- Fulfill legal or financial obligations to the University.
- Show professional promise, including mental and emotional fitness, in the respective field.

Academic Standing

COM Students

Conditional Status is a designation for students who have failed one or more courses or sections (and do not qualify for dismissal) or a clinical clerkship and have yet to complete remediation. Conditional status students will be allowed to continue in the academic program until such time as remediation is satisfactorily completed per the University's remediation policy. Once remediation successfully occurs, the student may

be removed from conditional status. Conditional status students are considered to be making satisfactory academic progress in the University's academic programs.

Conditional status students may be required to participate in special services offered by the University, including but not limited to: programs on tutoring, counseling, mentoring, examinations of standardized patients and study skills classes. Conditional status students are restricted from taking COMLEX or USMLE examinations until they have successfully completed KCUMB's curricular prerequisites.

Stipulated Status is a designation applied to students who have restrictions imposed either by administrative directive or by the Promotion and Graduation Committee. The stipulations applied to the student will determine whether or not the student is considered to be progressing satisfactorily in the academic program. Stipulated status shall continue for the period specified by the order and will outline the conditions to be met. An administrative directive is required to release a student from stipulated status.

COB Students

Conditional Status is a designation for students who have a GPA of less than 3.0 (but at least 2.5) and no failures after the first semester. Conditional status students will be allowed to continue in the academic program a second semester. If the overall GPA is 3.0 or higher after the second semester, the notation of conditional status will be removed. Conditional status students are considered to be making satisfactory academic progress in the University's academic programs.

Conditional status students may be required to participate in special services offered by the University, including, but not limited to, tutoring, counseling, academic mentoring and study skills classes. Students under conditional status will not be allowed to apply to other degree programs at KCUMB until such status is removed.

Stipulated Status is a designation applied to students who have restrictions imposed either by administrative directive or by the Promotion and Graduation Committee. The stipulations applied to the student will determine whether the student is considered to be progressing satisfactorily in the academic program. Stipulated status shall continue for the period specified by the imposed order and will outline the conditions to be met. A directive from the Dean of the College of Biosciences is required to release a student from stipulated status.

Examinations

Examinations are regularly scheduled and required. Students are evaluated on the basis of their performance of assignments as well as achievements on written, oral and practical examinations. The results of examinations and reports concerning attendance, conduct and potential professional attributes are considered by the Promotion and Graduation Committee in the process of determining eligibility for promotion and graduation.

Testing Policy

Students who are authorized for special accommodations by the Academic Accessibility Committee (AAC) will report to the office of the curriculum coordinator (COM students) or COB office (COB students). Accommodation conditions, as appropriate, may include alteration of length of exam time, testing location (room