

## **Employment**

Students in the COM program are strongly discouraged from seeking employment during their four academic years of study. Curriculum requirements generally preclude employment.

## **Firearms, Explosives and Weapons**

The possession, storage or use of firearms, explosives and weapons is strictly prohibited anywhere on campus or while one is engaged in University activities. Firearms, explosives and weapons are defined as, but not limited to, the following: revolvers, pistols, BB guns, pellet guns, air pistols, air rifles, stun guns, paint pellet guns, chemical weapons, knives, slingshots, firecrackers, fireworks, fire bombs, smoke bombs, blasting caps and ammunition. Toy weapons that look like real weapons are similarly prohibited on campus. Infraction of these regulations may result in the immediate suspension or expulsion of the violator(s).

## **Identification/Building Access Cards**

For your safety, KCUMB utilizes a card access system on all building entrances. Access cards are issued by KCUMB Security to first-year students free of charge during orientation week. Access cards also serve as student identification badges and are required to be prominently displayed by students at all times above the waist, preferably in the upper torso region, visible from the front. ID badges/access cards must be presented when requested by any member of KCUMB administration, staff or faculty.

Students are prohibited from transferring access cards to other individuals or allowing others to use any time. Students are expected to keep their ID badges/access cards during their entire educational career at the University, but must return it to KCUMB Security upon termination of student status. Lost, stolen or misplaced badges must be reported promptly to KCUMB Security at ext. 7911 for deactivation. Students must pay a \$25 replacement fee for all lost, stolen or misplaced ID badges/access cards.

## **Learning Enhancement and Support Services**

KCUMB is aware of the intense academic challenges faced by our students. For many, it will be their first time experiencing the large volume of material and significant study demands required at this University. Academic skills including time management, study techniques, and test taking skills may need to be improved for students to get the most from their potential. All students are encouraged to pursue University supported services.

Learning specialists are available to offer academic skills workshops in addition to providing individual academic support. The Offices of Learning Enhancement are located on the third floor of Leonard Smith Hall in rooms 300 and 322.

### **Summer Learning Enhancement Program**

Select students are invited to participate in the Summer Learning Enhancement Program prior to matriculating to the College of Medicine at KCUMB. This three-week program offers students a head start in medical school by providing a variety of

information on learning styles, study techniques and test-taking skills. Lectures are given by KCUMB faculty and laboratory activities are also introduced. Additionally, practice quizzes and a simulated exam help prepare students for challenging medical school tests.

### Supplemental Instruction Program

The Supplemental Instruction Program provides tutoring at no cost to KCUMB students. All KCUMB students are encouraged to receive tutoring. In the College of Osteopathic Medicine, tutoring is available for the practical or hands-on curriculum. This includes pathology, anatomy and osteopathic manipulative medicine. For students in the College of Biosciences, tutoring is available for lecture-based material. Request forms can be completed at the front desk of Leonard Smith Hall.

Students who wish to participate in the Supplemental Instruction program as tutors may apply during the winter semester. Those are paid positions. Selection is primarily based on prior academic performance. Students choose to work as tutors for a variety of reasons. These include the fun of teaching and because it helps with preparation for Board exams

### Board Preparation

The Department of Learning Enhancement is available to answer questions about board preparation. There are several common questions: When should I study? How do I make a study schedule? What books or other materials should I use? How do I know when I'm ready to take the exam? Workshops and individual meetings are offered to answer these common questions. Additionally, the department works closely with the elected second year board prep representative to stay current with the latest changes.

## **D'Angelo Library**

The D'Angelo Library's mission is to serve the informational needs of KCUMB students, faculty and staff. The D'Angelo Library's hours of operation are:

Sundays	Noon - 11:30 p.m.
Mondays-Thursdays	7 a.m. - 11:30 p.m.
Fridays	7 a.m. - 6 p.m.
Saturdays	9 a.m. - 11:30 p.m.

Special hours, such as holiday hours, are posted in advance on the digital signage in the D'Angelo Library and posted on the KCUMB Intranet.

Library staff members are available to assist customers at all times for their research and reference needs.

The D'Angelo Library offers wireless computer access, study tables and tablet chairs with plug-in internet access, a computer station/instructional center, computer stations in study carrels, five individual study and group study rooms with white boards and large-screen television monitors which can be linked to laptops, a student lounge area, two full skeletons, a Special Collections room housing historical items, osteopathic historical materials, memorabilia, yearbooks and student theses publications.